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EXECUTIVE SEARCH



First Nations Technology Council
Director of Operations



**First Nations
Technology Council**



About the The Organization First Nations Technology Council

Advancing Reconciliation in a Digital and Connected World

The First Nations Technology Council is an Indigenous-led organization that serves all 203 First Nations communities across British Columbia, working to ensure that Indigenous peoples have full and equitable access to the tools, training and support to maximize the opportunities presented by technology and innovation. The Technology Council sees the strengthening of local Indigenous economies and the empowering of Indigenous innovators as contributing to Indigenous self determination and nationhood. These efforts can serve as a tangible form of reconciliation as we work towards a shared and sustainable future in Canada.

In our 15 years of operation, the Technology Council has partnered with over 150 First Nations communities across the province to provide advice, insights, and technology-related training. Moving forward, our vision is one of a thriving Indigenous innovation ecosystem, in which Indigenous peoples are empowered with the necessary skills and certifications to thrive in our digital age, Indigenous communities are able to fully utilize technology to advance their visions for self determination and nationhood and the technology sector is actively being shaped by Indigenous voices and perspectives as it responds meaningfully to reconciliation.

About the Position

Director of Operations

The First Nations Technology Council is at a moment of incredible promise and opportunity – from launching an Indigenous-led labour market study on the technology sector to developing entry-level and advanced training programs for First Nations communities, the council is playing an active role in empowering Indigenous innovation in a digital age.

As Director of Operations, you will have the opportunity to contribute to this growing momentum and to our vision of a thriving Indigenous innovation ecosystem. Working to shape the scope, scale and content of ongoing and emerging programming and initiatives, you will be an integral member of the organization's leadership team, leading on program implementation, managing all organization resources, and providing oversight and support to a team of Program Managers. You will also liaise with the regional service delivery teams throughout the province to ensure consistent project and program design and delivery. These activities will be formalized in the organization's 5-year business plan, annual operating plan, and budgets, all of which as Director of Operations you will take a lead role in crafting.

As Director of Operations, you will provide important oversight for organization administration, finance and accounting, reporting, risk management, intellectual property, human resources, as well as operational policies, processes and procedures to ensure the Technology Council can meet its objectives efficiently and effectively.

The Technology Council prides itself upon an inclusive, engaging and collaborative work environment, and as the new Director of Operations, you will further this positive organization culture, ensuring staff cohesion and competency to ensure that the organization is able to maximize emerging opportunities while continuing to deliver programming at the highest standard. To this effect, you are an empathetic leader, possessing exceptional communication and relationship management skills.

Bringing proven financial, human resources, and operational skills, as the Director of Operations, you will be well positioned to lead the organization on their journey towards reconciliation in a digital and connected world.



About the Candidate

The Technology Council is seeking a highly motivated and collaborative individual with the ability to empower and lead by example. You will gain the trust and respect from all staff through your experience developing and leading Indigenous programming and working within an Indigenous context. A passion for and personal commitment to reconciliation will be essential to success in this role.

As the new Director of Operations, you will demonstrate leadership, enthusiasm, and respect in all formal and informal engagements, and bring skills in facilitation, consensus building, time management and prioritization.

As the Director of Operations, you will understand and be a proponent for technology and innovation and possess strong experience leading operations in a not-for-profit organization. Specifically, as the successful candidate, you will possess an astute ability to make informed financial and operational decisions in a timely manner. You will also demonstrate a willingness and aptitude to work with new technologies, to streamline processes, and to utilize a CRM database.

Along with a post-secondary degree in Business Administration or a related field, at least 3 years working experience in a management role and experience in the not-for-profit sector is preferred. A background in the technological industry will be considered an asset and an equal combination of experience/ education will be considered. A valid driver's license and the willingness and availability to travel throughout British Columbia are requirements of the position.



About the City Vancouver

Spectacular by Nature

Majestic mountains, sparkling ocean, rainforests, and beautiful foliage throughout all four seasons make Vancouver not only one of the most beautiful cities in Canada, but also in the world. This breath-taking city is located on the traditional territories of the Musqueam, Squamish, and Tsleil-Waututh First Nations.

From nature lovers to people who love living in a bustling metropolitan, Vancouver has something to offer everyone. The city is home to spectacular attractions such as Stanley Park and the seawall path, the Vancouver Aquarium, Granville Island, the Museum of Anthropology, and much more. If you take a trip outside the city to Grouse Mountain in summer, you can expect to enter a hiker's paradise where dining, activities, and wildlife await. In winters, Grouse Mountain transforms into a winter wonderland with snowshoeing, skiing, snowboarding, and outdoor skating on offer.

With easy access to Whistler, the Canadian Rockies, Victoria, Vancouver Island, and Alaska, Vancouver has been properly named the gateway to adventure. It is a 45-minute drive to the USA border and a 2.5-hour drive to Seattle, Washington.

The offices of the Technology Council are located within the Squamish Nation (on Seymour Creek territory) in North Vancouver, accessible via the SeaBus and transit from the downtown core.



About the City (cont.) Vancouver

Quick Facts

- Vancouver is ranked the 3rd most liveable place in the world for its high standard of living and high quality of life and is ranked the 10th cleanest city in the world.
- The city has a metropolitan population of 2.4 million, ranking as Canada's third most populous metropolitan district. Vancouver has the largest urban Indigenous population in British Columbia.
- Vancouver's climate is incredibly mild by Canadian standards, and its winters are easily the warmest of Canada's cities.
- Following its declaration of 2013 as a Year of Reconciliation in the city, the City of Vancouver developed a City of Reconciliation framework, appointing a Manager of Aboriginal Relations, endorsing the United Nations Declaration on the Rights of Indigenous Peoples and committing to reaffirming Indigenous place names throughout the city in 2018.
- Vancouver is the largest film production center in North America, next to Los Angeles and New York City, with huge blockbuster films such as Star Trek being filmed there.
- Vancouver is home to five renowned universities in the region, including Simon Fraser University and the University of British Columbia, which are ranked among the world's best and have each committed to meaningfully responding to reconciliation in the years to come.

For more information or to apply for this opportunity, please contact Mr. Brock Higgins at 613-788-8254 ext. 101 or submit your resume and related information to brock@higginsinc.com.

For more information on the First Nations Technology Council, please visit their website at www.technologycouncil.ca.